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To determine the policies followed by certain institutions in admitting or readmitting students who had attended regionally accredited colleges or universities but who had been out of school for 5 or more years, a questionnaire was sent to 40 regional institutions. Responses were analyzed on the basis of 3 types of admission policies: readmission without loss of credit; readmission with qualification; readmission refused. Questions were designed to provide information on 3 categories of students: those who had compiled a "C" average; those who had compiled an average below "C" but were eligible to return to the institution; those who had compiled an average below "C" and were ineligible to return to the institution. Admission with qualification was reported as the prevalent policy by a majority of schools, although only 11 applied this policy to students who had earned a "C" average or above. A Table shows the analysis of readmission policies according to the past academic record and status of the student. (JS)

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A Survey of Readmission Policies Pertaining to Students Who Had Been Out of School for Five or More Years

John B. Davis
Director
Office of Institutional Research

East Carolina University

September, 1968

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U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
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HE 000 988

MEMORANDUM

Date: September, 1968

To: Universities Participating In A Survey Of Readmission Policies Pertaining To Students Who Had Been Out Of School For Five Or More Years

From: Dr. John B. Davis
Director of Institutional Research
East Carolina University
Greenville, North Carolina 27834

Re: Report of the Survey

Questionnaires were forwarded to forty regional institutions in July, 1968, and thirty of these questionnaires were returned. As Director of Institutional Research, I would like to offer the thanks of the East Carolina University administration for your cooperation in the project. A summary report of the study is enclosed for use in any way that it may be beneficial to you.

Purpose

The study was conducted to determine the prevalent policies used by selected institutions in the admission or readmission of students who had attended regionally accredited institutions, and who had been out of school for five or more years.

Procedure

A questionnaire was forwarded to forty regional institutions on July 18, 1968, with a request that the information be returned by July 26, 1968. Returns continued to come in through September 3, 1968, until thirty of the questionnaires were returned. A copy of the questionnaire is included in Appendix A.

The responses to the questions on the questionnaire were tabulated and analyzed, based on three types of admission policies:

1. Readmission without loss of credit*
2. Readmission with qualification
3. Readmission refused

The questions on the questionnaire were designed to provide information on three categories of students, all of whom had been out of school five years or more. Classification was based on their grade record and academic status at the institution that they had previously attended:

1. Students who had compiled a 'C' average (Category C-1)
2. Students who had compiled an average below 'C', and who were eligible to return to the institution (Category C-2)
3. Students who had compiled an average below 'C', and who were not eligible to return to the institution (Category C-3)

*Readmission as used in this study refers to the general case: admission of a student who had attended a regionally accredited institution, including the school considering the admission application.

Findings

The results of the analysis indicated that eighteen of the thirty institutions had a policy of admitting - without loss of credit - those students who had attended a regionally accredited institution, and who had compiled an average of 'C' or more. One school reported that the same policy would apply to students with an average below 'C', whether or not they were eligible to return to their former institutions.

Admission with qualification, and with possible loss of credit, was reported as the prevalent policy by a majority of the institutions, although only eleven schools applied this policy to students who had earned a 'C' average or above. Twenty schools would have admitted with qualifying condition those students with an average below 'C' who were eligible to return to their former institutions, and fifteen would have used this same policy in considering applications from students who had an average below 'C', and who were <u>not</u> eligible to return to the school previously attended.

Nine institutions would have denied admission to those students who had earned an average below 'C', and who were eligible to return to their former school, while fourteen schools would have refused admission to the student who had a below 'C' average, and who was ineligible to return to the school previously attended.

Table 1 shows the analysis of readmission policies according to the past academic record and status of the student.

Eleven schools reported that a student with an average below 'C', and with eligibility to return to his former school, could be admitted with probation. For students with comparable grade and academic status, six schools indicated that courses to be transferred must be appropriate for the current curriculum of the admitting institution, and that courses to be transferred for credit must have grade 'C' or above. Six schools would have provided for consideration of the application of this Category C-2

student by an admission committee, and one school indicated that military service, or a good record of maturity, would be considered.

Students who had earned an average below 'C', and who were not eligible to return to the institution previously attended (Category C-3), were considered for admission under similar conditions. For students with this grade and academic status, five schools reported admission with probation, five required that courses to be transferred must be appropriate for the curriculum, seven provided for consideration of the application by an admission committee, and five indicated that military service or a good record of maturity would be taken into consideration. Several schools reported the use of more than one qualifying condition.

Other qualifying conditions reported in considering readmissions were age of credits, special requirements (such as entrance tests), consideration of each case on its individual merits, special grade point computation, and social record.

In general, the tendency reported was a policy of admission without loss of credit for the student with the average grade of 'C' or more, and denial of admission to the student with the average grade below 'C' whose eligibility status at his former institution was questionable. A majority of the schools reporting, however, kept the door open by adopting policies of admission subject to some type of qualifying condition. The three conditions for admission indicated most often were the use of a student probation period, the appropriateness of courses to be transferred, and the consideration of the individual case by an admission committee.

Table 1

Analysis of Readmission Policies of Thirty Institutions According to the Past Academic Record of the Students

	Student Category**		
	C-1	C-2	C-3
Readmission without loss of credit	18	1	1
Readmission with qualification			
A. Probation period		11	5
B. Courses to be transferred must be appropriate for the current curriculum; courses to be transferred for credit must have grade 'C' or above	11	6	5
C. Appeal to admissions committee		6	7
D. Military service, good record of maturity		1	5
E. Other*	1	7	5
Readmission refused		9	14

* Other qualifications reported
Age of credits
Special admission requirements (such as entrance tests)
Consideration of each case on an individual basis
Special grade point computation
Social Record

** Student category
Student who had attended a regionally accredited institution, and who had been out of school for five or more years, and who had
Compiled an average grade of 'C' (Category C-1)
Compiled an average grade below 'C', and who was eligible to return to the institution (Category C-2)
Compiled an average grade below 'C', and who is not eligible to return to the institution (Category C-3)

Appendix A

Readmission Questionnaire

Institution _____ Date _____

Please indicate your admission or readmission policies for students in the categories listed below by checking one or more applicable responses for each student description or by briefly explaining your policies under the response labeled "other".

Category One

A student who attended a regionally accredited institution and compiled an average of "C" or above but has been out of school for five or more years. Do you

_____ A. Admit as a normal transfer or readmission without loss of credit?

_____ B. Admit as a normal transfer or readmission with probation?

_____ C. Admit as a new student without regard for the old record?

_____ D. Admit as a transfer or readmission with credit only for courses that are currently in the curriculum and on which the student previously earned a grade of "C" or better?

_____ E. Refuse to admit this student?

_____ F. Other - Please explain:

Category Two

A student who attended a regionally accredited institution and compiled an average below a "C" with academic eligibility to return but has been out of school for five or more years. Do you

_____ A. Admit as a normal transfer or readmission without loss of credit?

_____ B. Admit as a normal transfer or readmission with probation?

_____ C. Admit as a new student without regard for the old record?

_____ D. Admit as a transfer or readmission with credit only for courses that are currently in the curriculum and on which the student previously earned a grade of "C" or better?

_____ E. Refuse to admit this student?

_____ F. Other - Please explain:

Category Three

A student who attended a regionally accredited institution and compiled an average below a "C" with academic ineligibility to return but has been out of school for five or more years. Do you

_____ A. Admit as a normal transfer or readmission without loss of credit?

_____ B. Admit as a normal transfer or readmission with probation?

_____ C. Admit as a new student without regard for the old record?

_____ D. Admit as a transfer or readmission with credit only for courses that are currently in the curriculum and on which the student previously earned a grade of "C" or better?

_____ E. Refuse to admit this student?

_____ F. Admit or readmit if student has been in military service or a similar position and presents a good record of maturity, responsibility, etc?

_____ G. Other - Please explain:

_____ We would like to receive a copy of the results.

Please mail a copy to: Name _____

Street _____

City _____

State _____ Zip_____